



GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

PHONE: (928) 357-6969 · www.g added.org

Telecommunication Tower Lease Checklist

Filing Fee (New and Renewals)

- i. A non-refundable filing fee of \$500.00, payable to the Navajo Nation.

Cover Letter/ Scope of Work

- i. Provide the project name and clearly state the purpose of the proposal.
 - a. Specify the total acreage involved on both Tribal Trust and Fee lands.
 - b. Include the construction schedule and indicate the status of the current term (new, renewal, expired, amendment, etc.).
- ii. Identify the party responsible for construction, operation, maintenance, upgrades, infrastructure, and utilities.
- iii. If applicable, describe the funding sources and list any waivers being requested for the project (valuation, bonds, insurance, etc.).

Telecommunication Lease

- i. Version "07/05/2017, No BIA, Pre-Regulations"

Legal Land Survey

- i. A legal land survey, including a stamped legal description by a Registered Land Surveyor, identifying the affected acreage.
- ii. Documentation granting ingress and egress for all access road(s).
- iii. A digital map layer (KML, KMZ, or layer file) showing the tract boundary and utility lines on both Tribal Trust and Fee lands. The map layer should distinguish all associated corridor features.

Supporting Chapter Resolution

- i. A resolution from all affected Chapters expressing support for the proposed project, including a detailed description of the specific location within the Chapter where the project will be developed. This resolution does not constitute Chapter approval.

Grazing Permittee Consents

- i. A Field Clearance Checklist that includes all grazing permit holders is required. Every section of the Checklist must be completed for it to be considered sufficient.
- ii. Use the Consent Form to obtain consent from all valid grazing permit holders; the form must be signed by the designated Grazing Official. If there are no valid grazing permit holders, a Consent Form signed by the Grazing Official is still required.

Biological Resource Compliance Form (BRCF)

- i. Obtain approval from the Navajo Nation Department of Fish & Wildlife. If the project receives Conditional Approval, a Representative's signature will be required.

Cultural Resource Compliance Form (CRCF), Archeological Inventory Report (AIR) Form

- i. Obtain approval from the Navajo Nation Heritage & Historic Preservation Department. All surveyed acreages and locations must match the scope of work specified in the BRCF.

****Notice: Additional documents may be requested upon review****

Submit Packet Electronically to: GLDDProjects@navajo-nsn.gov

GENERAL LAND DEVELOPMENT DEPARTMENT

P.O. BOX 69 · ST. MICHAELS, AZ 86511

PHONE: (928) 357-6969 · www.gldd.org



Sublease / Colocation Checklist

Filing Fee

- i. A non-refundable filing fee of \$300.00, payable to the Navajo Nation.

Cover Letter/ Scope of Work

- i. Provide the project name and clearly state the purpose of the proposal.
 - a. Specify the total acreage involved on both Tribal Trust and Fee lands.
 - b. Include the construction schedule and indicate the status of the current term (new, renewal, expired, amendment, etc.).
- ii. Identify the party responsible for construction, operation, maintenance, upgrades, infrastructure, and utilities.
- iii. If applicable, describe the funding sources and list any waivers being requested for the project (valuation, bonds, insurance, etc.).

Principal Tower Lease & Letter of Consent from Tower Owner

- i. Provide the Principal Tower Lease from the primary tower owner (Lessee), along with a letter from the Lessee supporting the proposed colocation.

Signed Sublease

- i. A sublease signed by the Navajo Nation (Lessor), the primary tower owner (Lessee), and the co-locator (Sublessee)

****Notice: Additional documents may be requested upon review****
Submit Packet Electronically to: GLDDProjects@navajo-nsn.gov